



Corporation Meeting

Thursday 25 May 2023 at 4pm
Boardroom (GR3.26)

Agenda

	Paper
Declaration of Interests - Members are reminded to declare their interests in any item of business to be discussed at the meeting.	
1. Chair's introduction, apologies and starred items	
2. Minutes of the Corporation meeting held on 23 March 2023	A1 & A2
3. Matters arising not appearing elsewhere on the agenda	
4. Principal's Report (Andy Broadbent) – <i>for discussion</i>	B
5. Receipt of Committee minutes and verbal reports from chairs: <ul style="list-style-type: none">• Audit Committee – 20 March 2023• Academy Sponsorship Committee – 30 March 2023	C1* & C2* C3*
6. Review of Vision, Contribution and Values (Andy Broadbent) – <i>for approval</i>	D
7. Accountability Agreement Statement (Alison Maynard) – <i>for approval</i>	E
8. HE Partnerships – Update and Proposal (Peter Morrison) – <i>for approval</i>	F
9. Financial matters (Paul Bradley)	
9.1 Financial Monitoring to 30 April 2023 – <i>to note</i>	G1
9.2 Financial Monitoring – Westfirst Limited to 30 April 2023 – <i>to note</i>	G2
9.3 Capital Projects Update – <i>to note</i>	G3*
9.4 Artificial Grass Pitch and Car Park Project - recommendation from Finance and Resources Committee – <i>for approval</i>	G4
10. Curriculum & Quality Monitoring Report (Alison Maynard) – <i>to note</i>	H

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| 11. Skills and Employer engagement update (Colleen Peters) – <i>to note</i> | Verbal |
| 12. Academy Sponsorship update – Wellfield School (Karl Fairley) – <i>to note</i> | I |
| 13. Update from Safeguarding Governor (Davey Benson) – <i>to note</i> | J |
| 14. Annual Review of Safeguarding and Prevent (Karl Fairley) - <i>to note</i> | K* |
| 15. Sub-contracting arrangements/fees policy 2023/24 (Colleen Peters) – <i>for approval</i> | L* |
| 16. Extension of External Audit Services contract - recommendation from Audit Committee (Paul Bradley) – <i>for approval</i> | M* |
| 17. Governance Matters | |
| 17.1 Appointment of Chair and Vice Chairs – <i>for approval</i> | N1 |
| 17.2 Appointment of Student Governors – <i>for approval</i> | N2 |
| 17.3 Governance Development Plan - Committee Effectiveness reviews – <i>for approval</i> | N3 |
| 18. Written Resolutions passed since the last Corporation meeting | O* |
| 19. Use of the College Seal | |
| 20. Any other urgent business (communicated to the Head of Governance & Corporation Secretary in advance of the meeting) | |
| 21. Date of next meeting: 6 July 2023 at 4pm | |

Diary dates:

- HE Graduation Ceremony – 11 July 2023

Starred items or papers: members will be asked if they wish to discuss any starred items or papers following the Chair's introduction and the apologies for absence. If there is no request to discuss these items or papers, they will be considered agreed.

Information security: please dispose of, or store, your papers carefully. You may return them to College for shredding.

Mobile phones: members are respectfully reminded to switch off mobile phones during the meeting.

Meeting evaluation: if a meeting evaluation form is circulated following the Committee meeting please take a few minutes to complete and return it to the Corporation Secretary.

Corporation members' area: <https://ict.newdur.ac.uk/ncd/corp/>: please follow this link to the members' area on the website where you will find copies of Board/Committee papers, governance documents, training materials and other recommended reading.

Corporation Members

Christine Warren (Chair)
Andy Broadbent
Joy Brindle
Joyce Drummond-Hill
Linda Wight
Chris Patterson
Mark Gomersall
Davey Benson
Ben Fisher
Emily Baxter
Stephen King
Nicola Watchman-Smith
Allen Eccles
Megan Poole
Ian Green

Attendees

Karl Fairley (Deputy Chief Executive)
Alison Maynard (Deputy Principal)
Paul Bradley (Chief Finance Officer)
Adele Dowson (Vice Principal)
Andy Stephenson (Vice Principal)
Peter Morrison (Vice Principal)
Colleen Peters (Vice Principal)
Caroline Winter (Head of Governance and Corporation Secretary)