



Corporation Meeting

Thursday 28 September 2023 at 4pm
Boardroom (GR3.26)

Agenda

| | Paper |
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| Declaration of Interests - Members are reminded to declare their interests in any item of business to be discussed at the meeting. | |
| 1. Chair's introduction, apologies and starred items | |
| 2. Minutes of the Corporation meeting held on 6 July 2023 | A |
| 3. Matters arising not appearing elsewhere on the agenda | |
| 4. Principal's Report (Andy Broadbent) – <i>for discussion</i> | B |
| 5. Receipt of Committee minutes and verbal reports from chairs: | |
| • Higher Education Quality Curriculum & Students Committee – 26 June 2023 | C1* & C2* |
| • Audit Committee - 19 June 2023 | C3* & C4* |
| • Audit Committee - 11 September 2023 | C5* & C6* |
| 6. CONFIDENTIAL ITEM - Partnerships Update and Options (Peter Morrison) – <i>for review and comment</i> | D |
| 7. Update on academic performance 2022/23 and enrolments (Alison Maynard) – <i>for review and comment</i> | E |
| 8. Students' Union Report (Alice Tomlinson) – <i>for review and comment</i> | F |
| 9. Sustainability update (Karl Fairley) – <i>for review and comment</i> | G |
| 10. Update from Careers Education and Guidance Governor (Stephen King) – <i>for review and comment</i> | H |
| 11. Financial matters (Paul Bradley) | |
| 11.1 Financial Monitoring to 31 July 2023 – <i>to note</i> | I1 |
| 11.2 Financial Monitoring – Westfirst Limited to 31 July 2023 – <i>to note</i> | I2 |

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| 11.3 Financial Benchmarking Data – <i>to note</i> | I3 |
| 11.4 CONFIDENTIAL ITEM - Promotion House (tender returns) – <i>for approval</i> | I4 |
| 11.5 Capital Projects Update – <i>to note</i> | I5 |
| 12. Written Resolutions passed since the last Corporation meeting | J1 & J2* |
| 13. Any other urgent business (communicated to the Head of Governance & Corporation Secretary in advance of the meeting) | |
| 14. Date of next meeting: 9 November 2023 | |

Starred items or papers: members will be asked if they wish to discuss any starred items or papers following the Chair's introduction and the apologies for absence. If there is no request to discuss these items or papers, they will be considered agreed.

Information security: please dispose of, or store, your papers carefully. You may return them to College for shredding.

Mobile phones: members are respectfully reminded to switch off mobile phones during the meeting.

Meeting evaluation: if a meeting evaluation form is circulated following the Committee meeting please take a few minutes to complete and return it to the Corporation Secretary.

Corporation members' area: [Governance & Corporation - Home \(sharepoint.com\)](https://sharepoint.com)
please follow this link to the members' area on the website where you will find copies of Board/Committee papers, governance documents, training materials and other recommended reading.

Corporation Members

Christine Warren (Chair)
Andy Broadbent
Joy Brindle
Joyce Drummond-Hill
Chris Patterson
Ben Fisher
Emily Baxter
Stephen King
Suzanne Slater
Allen Eccles
Ian Green
Mark Gomersall
Davey Benson
Alice Tomlinson

Attendees

Karl Fairley (Deputy Chief Executive)
Alison Maynard (Deputy Principal)
Paul Bradley (Chief Finance Officer)
Adele Dowson (Vice Principal)

Andy Stephenson (Vice Principal)
Peter Morrison (Vice Principal)
Colleen Peters (Vice Principal)
Caroline Winter (Head of Governance and Corporation Secretary)