

FURTHER EDUCATION FREE MEALS FULL-TIME FE STUDENT APPLICATION FORM 2016/17



PLEASE READ THESE NOTES CAREFULLY AND RETAIN FOR FUTURE REFERENCE

Aims of the Free Meals

The College will provide free meals to eligible students. To qualify for this support the student must be enrolled on a full time course and be in receipt of, or have parents/guardian who are in receipt of, one or more of the benefits detailed below.

The scheme has qualifying criteria that are detailed in the Further Education Access Fund Policy 2016/17, copies of which are available from: ASC (Advice Support Careers) or the Access Fund Office. The Policy can also be viewed on the College website: www.newcollegedurham.ac.uk

For further guidance/assistance please contact the Access Fund Team.

Telephone: 0191 375 4218
Email: access.fund@newdur.ac.uk
Office: East Mall - Orange 0.28

Eligibility Criteria

To be eligible for consideration for the Further Education Free Meals Scheme students must:

- a. be under the age of 19 on 31 August of the current academic year; *
 - b. be enrolled on a full-time course as defined by New College Durham;
- * **If a student turns 19 during their programme of study, they can continue to receive free meals till the end of the academic year in which they turn 19, or to the end of the programme of study, whichever is sooner.**

In addition to the above criteria to qualify for this support you must be in receipt of, or have parents/guardian who are in receipt of one of the following benefits:

- Income Support;
- Income-based Jobseekers Allowance;
- Income-related Employment and Support Allowance (ESA);
- Support under part VI of the Immigration and Asylum Act 1999
- The guarantee element of State Pension Credit
- Child Tax Credit (provided they are not entitled to Working Tax Credit) and have an annual gross income of no more than £16,190, as assessed by Her Majesty's Revenue and Customs;
- Working Tax Credit run-on - paid for 4 weeks after you stop qualifying for Working Tax Credit;
- During the initial roll out of the benefit, Universal Credit.

Students aged between 19 and 25, subject to Learning Difficulty Assessment (LDA) or Education Health and Care Plan (EHC) may also be eligible under this scheme.

Applications

The student must be enrolled on a full-time course for the 2016/2017 academic year before an application can be submitted for processing. Applications will not be accepted without evidence of the household income (see application form for the accepted evidence).

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PLEASE COMPLETE THIS FORM FULLY AND CLEARLY IN BLACK INK

A. Student Information

Enrolment number: _____

First Name(s): _____

Surname _____

Date of Birth: _____

Address: _____

Post Code: _____

Email address: _____

Telephone/Mobile: _____

Course Title: _____

Course Tutor: _____

B. Eligibility

To qualify for this support you must be enrolled on a full time course and provide evidence of being in receipt of, or having parents/guardian who are in receipt of, one of the following benefits. Please indicate under which criteria you are applying.

- Income Support;
- Income-based Jobseekers Allowance;
- Income-related Employment and Support Allowance (ESA);
- Support under part VI of the Immigration and Asylum Act 1999
- The guarantee element of State Pension Credit
- Child Tax Credit (provided they are not entitled to Working Tax Credit) and have an annual gross income of no more than **£16,190**, as assessed by Her Majesty's Revenue and Customs;
- Working Tax Credit run-on - paid for 4 weeks after you stop qualifying for Working Tax Credit;
- During the initial roll out of the benefit, Universal Credit.
- Students aged between 19 and 25, subject to Learning Difficulty Assessment (LDA) or Education Health and Care Plan (EHC) may also be eligible.

Please note that applications will not be processed without written evidence of eligibility

C. Student Declaration

The data you have given will not be passed to any other third party without your consent, except when the College is required to do so by law.

I declare that I accept the terms and conditions contained within the Further Education Access Fund Policy 2016/2017 and the accompanying documentation to this form.

The information I have given on this form is correct and complete to the best of my knowledge and I understand that giving false information will automatically disqualify my application and could result in action under the student disciplinary procedures.

Signature: _____ **Date:** _____

Please return your completed form to: Access Fund Office, New College Durham, Framwellgate Moor Campus, Durham, DH1 5ES

Information on this form will be stored on computer in accordance with the provisions of the Data Protection Act 1998