

## Full/part-time Higher Education (FTHE/PTHE)

All fees are payable (no fee remission applies).

Financial help may be available through Student Finance England who can be contacted directly at [www.gov.uk/studentfinance](http://www.gov.uk/studentfinance) or call 0300 100 0607.

Students applying for student finance must sign a declaration upon enrolment accepting liability for any fees not paid by the Student Loans Company. An arrangement to pay fees must be in place no later than 3 weeks from the course start date.

Fees are payable either through a tuition fee loan.  
*or*

In three instalments due at the beginning of each term. 25% Term 1  
*or* 25% Term 2  
50% Term 3

Any student being supported by an employer or sponsor must provide a letter of authorisation upon enrolment.

In cases of hardship a recommendation can be made to the Deputy Chief Executive and Principal who will make the final decision.

Where the College cancels a course a full refund will be made.

Other refunds by application only

Every effort was made to ensure that the information in this policy was correct at the time of going to print (June 2018). New College Durham reserves the right to amend information at anytime.



New College Durham

# Tuition Fees Policy for 2018/19



## Further Education (FE)

Learners aged 16-18 - Free

If you are a 19-23 year old studying a first full level 3 programme your course fee could be free if you satisfy the eligibility criteria. Please contact the college at [asc@newdur.ac.uk](mailto:asc@newdur.ac.uk) 0191 375 4400 for further information or the enrolment team during main enrolment.

Learners aged 19 and above

For full Level 3 or Level 4 courses - Fees are payable however learners may apply for an Advanced Learning Loan – visit [www.gov.uk/advanced-learning-loans](http://www.gov.uk/advanced-learning-loans) or call 0300 100 0619

For courses below Level 3:

In receipt of benefits or on a low Income your course fees could be free. Please contact the college at [asc@newdur.ac.uk](mailto:asc@newdur.ac.uk) for further information or the enrolment team during main enrolment.

Any student being supported by an employer or sponsor must provide a letter of authorisation upon enrolment.

All non-European Union students-fees are payable please contact our Finance Department for fee information.

In cases of hardship a recommendation can be made to the Deputy Chief Executive and Principal who will make the final decision.

Where the College cancels a course a full refund will be made.

Other refunds by application only

Whilst we make every effort to ensure that all information relating to courses and fees is correct on the website it is always advisable to call our ASC team to check the current situation with regards to fees and funding.

## Further Education (FE) payment terms

**Where fees are payable, any student who does not comply with the payment policy will not be enrolled and will therefore not be guaranteed a place on the course.**

Aged 19+

- Fees of up to £200 are to be paid upon enrolment.
- Fees of £201 and above a 20% deposit is required on enrolment and the balance to be paid in three equal monthly instalments from the start of the course by Instalment plan.

(Up to six months may be available on fees over £550.  
For courses of less than 3 months shorter terms will apply.)\*

## Full Cost Courses

- All fees under £500 must be paid upon enrolment in full or a sponsor/employment letter must be provided. (Instalments may apply for fees above £500)
- No fee remission is available for full cost courses.
- No refunds apply unless the College cancels the course.

Any non payment/default of fees will result in access to College facilities being restricted.

## Apprenticeships

Please contact the Apprenticeship Office for further details and fee informaton.

\* Any rejected Instalment collections are subject to a £15 administration fee.