



## Further Education (FE)

Learners aged 16-18 - Free

Learners aged 19-23

- Enrolling on an Entry Level or Level 1 Course, who do not hold a Level 2 qualification or above - Free
- Enrolling on their first full Level 2 Course - Free
- Enrolling on their first full Level 3 Course - Free
- In receipt of JSA, Work Related ESA or Universal Credit (earning less than £330 per month) - Free (for courses below Level 3)
- In receipt of a state benefit (earning less than £330 per month) and wishing to enter employment - Free (for courses below Level 3)
- None of the above - Fees are payable

Learners aged 19 and above

- For full Level 3\* or Level 4 courses - Fees are payable however learners may apply for an Advanced Learning Loan – visit [www.gov.uk/advanced-learning-loans](http://www.gov.uk/advanced-learning-loans) or call 0300 100 0619  
\*19-23 first full Level 3 - free

For courses below Level 3

- In receipt of JSA, Work Related ESA or Universal Credit (earning less than £330 per month) - Free
- In receipt of a state benefit (earning less than £330 per month) and wishing to enter employment - Free
- Enrolling on an Entry Level or Level 1 Course, who do not hold a Level 2 or above - Free
- None of the above - Fees are payable

Any student being supported by an employer or sponsor must provide a letter of authorisation upon enrolment.

Discretionary fee remission may also apply.

All non European Union students fees are payable.

**Non European Union students please contact our Finance Department for fee information**

## Further Education (FE) payment terms

**Where fees are payable, any student who does not comply with the payment policy will not be enrolled and will therefore not be guaranteed a place on the course.**

Aged 19+

- Fees of up to £200 are to be paid upon enrolment.
- Fees of £201 and above a 20% deposit is required on enrolment and the balance to be paid in three equal monthly instalments from the start of the course by Instalment plan.

(Up to six months may be available on fees over £550.  
For courses of less than 3 months shorter terms will apply.)\*

## Full Cost Courses

- All fees under £500 must be paid upon enrolment in full or a sponsor/employment letter must be provided. (Instalments may apply for fees above £500)
- No fee remission is available for full cost courses.
- No refunds apply unless the College cancels the course.

Any non payment/default of fees will result in access to College facilities being restricted.

## Apprenticeships

Please contact the Apprenticeship Office for further details and fee information.

\* Any rejected Instalment collections are subject to a £15 administration fee.