



Corporation Meeting

**Thursday 26 September 2024 at 4pm
Boardroom (GR3.26)**

Agenda

	Paper
Declaration of Interests - Members are reminded to declare their interests in any item of business to be discussed at the meeting.	
1. Chair's introduction, apologies and starred items	
2. Minutes of the Corporation meeting held on 4 July 2024	A1 & A2
3. Matters arising not appearing elsewhere on the agenda	
4. Principal's Report (Andy Broadbent) – <i>for discussion</i>	B
5. Receipt of Committee minutes and verbal reports from chairs: <ul style="list-style-type: none">• Audit & Risk Committee – 16 September 2024• Search & Governance Committee – 26 July & 16 September 2024	Verbal C2 & C3
6. Update on 2023/24 academic performance (Alison Maynard) – <i>for discussion</i>	D
7. Update on 2024/25 enrolments (Alison Maynard) – <i>for discussion</i>	E
8. Students Union Report (Hailie Warren) – <i>to note</i>	F
9. Financial matters (Paul Bradley) <ul style="list-style-type: none">9.1 Financial Monitoring to 31 July 2024 – <i>to note</i>9.2 Financial Monitoring – Westfirst Limited to 31 July 2024 – <i>to note</i>9.3 Financial Benchmarking Data – <i>to note</i>9.4 Capital Projects Update – <i>to note</i>	G1 G2* G3 G4
10. Update from Safeguarding Governor (Davey Benson) – <i>to note</i>	H
11. Corporate Services update (Karl Fairley) – <i>to note</i>	Verbal
12. Governance Matters (Recommendations from Search & Governance Committee) <ul style="list-style-type: none">12.1 Committee Composition – <i>for approval</i>	I1*

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| 12.2 External Review of Governance (Caroline Winter) – <i>for approval</i> | I2 |
| 13. Public Interest Disclosure Procedure Update (Whistleblowing) (Recommendation from Audit and Risk Committee) | J* |
| 14. AI Policy (Karl Fairley) – <i>for approval</i> | K |
| 15. Proposed Schedule of Business – Education Quality Curriculum and Students Committee (EQCS) (Alison Maynard) – <i>for approval</i> | L* |
| 16. Written Resolutions passed since the last Corporation meeting – <i>to note</i> | M* |
| 17. Use of the College Seal – <i>to note</i> | N* |
| 18. Any other urgent business (communicated to the Head of Governance & Corporation Secretary in advance of the meeting) | |
| 19. Date of next meeting: 7 November 2024 | |
| 20. Meeting Evaluation: https://forms.office.com/e/rCCH2Bja5G | |

Diary dates:

- 12 December – Governors’ Dinner
- TBC October - Governor Training (online)

Starred items or papers: members will be asked if they wish to discuss any starred items or papers following the Chair’s introduction and the apologies for absence. If there is no request to discuss these items or papers, they will be considered agreed.

Information security: please review your papers online through your NCD Office 365 account. You may return any hard copies from previous meetings to College for shredding.

Corporation members’ area: [Governance & Corporation - Home \(sharepoint.com\)](#) please follow this link to the members’ area on the website where you will find copies of Board/Committee papers, governance documents, training materials and other recommended reading.

Governor networking form: A new feedback form has been created to enable Governors to feedback on any networking activity or professional contacts made that would be useful for the College senior team to follow up. Please use the following link to access the form: [Governor Networking Feedback \(office.com\)](#)

Corporation Members

Stephen King (Chair)
 Andy Broadbent
 Emily Baxter
 Davey Benson
 Allen Eccles

Attendees

Karl Fairley (Deputy Chief Executive)
 Alison Maynard (Deputy Principal)
 Paul Bradley (Chief Finance Officer)
 Rob Grainey (Vice Principal)

Ben Fisher
Mark Gomersall
Ian Green
Jonathan Hamill
Rhiannon Hiles
Kathryn McCloghrie
Beatrix Murray English
Chris Patterson
Philip Pollard
Suzanne Slater
Hailie Warren

Caroline Winter (Head of Governance
and Corporation Secretary)