



Corporation Meeting

**Thursday 7 November 2024 at 4pm
Boardroom (GR3.26)**

Agenda

	Paper
Declaration of Interests - Members are reminded to declare their interests in any item of business to be discussed at the meeting.	
1. Chair's introduction, apologies and starred items	
2. Minutes of the Corporation meeting held on 26 September 2024	A1 & A2
3. Matters arising not appearing elsewhere on the agenda	
4. Principal's Report (Andy Broadbent) – <i>for discussion</i>	B
5. Receipt of Committee minutes and verbal reports from chairs:	
• Audit & Risk Committee – 16 September 2024	C1 & C2
• Finance & Resources Committee – 9 October 2024	C3
• Search & Governance Committee – 21 October 2024	C4
6. Academic Performance 2023/24 (Alison Maynard) – <i>for discussion</i>	D
7. Enrolment Update - 2024/25 (Alison Maynard) – <i>for discussion</i>	E
8. Financial and other matters (Paul Bradley)	
8.1 Annual Report on Risk Management and Key Risks (2023/24) – recommendation from Audit Committee – <i>to note</i>	F1
8.2 Financial Monitoring to 30 September 2024 – <i>to note</i>	F2
8.3 Financial Monitoring – Westfirst Limited to 30 September 2024 – <i>to note</i>	F3*
8.4 Capital Projects Update – <i>to note</i>	F4
9. Update from SEND Governor (Suzanne Slater) – <i>to note</i>	G
10. Skills and Employer Engagement update (Alison Maynard) – <i>to note</i>	H
11. Governance Matters (Recommendations from Search & Governance Committee)	
11.1 Governance Self-Assessment Report 2023/24 and Governance Development Plan 2024/25 – <i>for approval</i>	I1*
11.2 Search Committee Annual Report 2023/24 – <i>to note</i>	I2*

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| 11.3 Governor Training and Development Plan 2024/25 – <i>for approval</i> | I3* |
| 11.4 Committee Composition – <i>for approval</i> | I4* |
| 11.5 Review of Instrument and Articles of Government and Committee Terms of Reference | I5* |
| 11.6 Review of Succession Planning Policy – <i>for approval</i> | I6* |
| 12. Strategic Monitoring – <i>for review and comment</i> | |
| 12.1 Corporate Services (Karl Fairley) | |
| • 2023/24 Strategic KPI Update | J1 |
| • 2024/25 Strategic KPI Update | J2 |
| 12.2 Quality and Curriculum Strategic KPI Update 2023/24 and 2024/25 (Alison Maynard, Peter Morrison) | J3 |
| 13. Any other urgent business (communicated to the Head of Governance & Corporation Secretary in advance of the meeting) | |
| 14. Remuneration Committee Annual Report 2023/24 (Ian Green) – <i>to note</i> | K |
| 15. Review of Scheme for Remuneration Senior Postholders (Karl Fairley) – <i>for approval</i> | L* |
| 16. Senior Postholder – Variation to contract (Andy Broadbent) – <i>to note</i> | M* |
| 17. Receipt of Confidential Committee Minutes – Remuneration Committee – 14 October 2024 | N |
| 18. Date of next meeting: 12 December 2024 | |
| 19. Meeting Evaluation: https://forms.office.com/e/4ebC2L3a6B | |

Diary dates:

- 12 December – Governors’ Dinner

Starred items or papers: members will be asked if they wish to discuss any starred items or papers following the Chair’s introduction and the apologies for absence. If there is no request to discuss these items or papers, they will be considered agreed.

Information security: please review your papers online through your NCD Office 365 account. You may return any hard copies from previous meetings to College for shredding.

Corporation members’ area: [Governance & Corporation - Home \(sharepoint.com\)](https://sharepoint.com) please follow this link to the members’ area on the website where you will find copies of Board/Committee papers, governance documents, training materials and other recommended reading.

Governor networking form: A new feedback form has been created to enable Governors to feedback on any networking activity or professional contacts made that

would be useful for the College senior team to follow up. Please use the following link to access the form: [Governor Networking Feedback \(office.com\)](https://www.office.com)

Corporation Members

Stephen King (Chair)
Andy Broadbent
Emily Baxter
Davey Benson
Allen Eccles
Ben Fisher
Mark Gomersall
Ian Green
Jonathan Hamill
Rhiannon Hiles
Kathryn McCloghrie
Beatrix Murray English
Chris Patterson
Philip Pollard
Suzanne Slater
Hailie Warren

Attendees

Karl Fairley (Deputy Chief Executive)
Alison Maynard (Deputy Principal)
Paul Bradley (Chief Finance Officer)
Colleen Peters (Vice Principal)
Andy Stephenson (Vice Principal)
Adele Dowson (Vice Principal)
Peter Morrison (Vice Principal)
Rob Graine (Vice Principal)
Caroline Winter (Head of Governance
and Corporation Secretary)