



Corporation Meeting

Thursday 22 May 2025 at 4pm
Construction Centre of Excellence

Agenda

	Paper
Declaration of Interests - Members are reminded to declare their interests in any item of business to be discussed at the meeting.	
1. Chair's introduction, apologies and starred items	
2. Minutes of the Corporation meetings held on 27 March 2025 and 7 May 2025	A1, A2 & A3
3. Matters arising not appearing elsewhere on the agenda	
4. Principal's Report (Andy Broadbent) – <i>for discussion</i>	B
5. Receipt of Committee minutes and verbal reports from chairs: <ul style="list-style-type: none">• Audit and Risk Committee – 17 March 2025• Education Quality Curriculum and Students Committee – 20 March 2025	C1 & C2 C3 & C4
6. Statement of Purpose (Mission, Vision and Values) (Andy Broadbent) – <i>for approval</i>	D
7. Accountability Agreement Statement 2025/26 (Alison Maynard) – <i>for approval</i>	E
8. Students' Union Report (Hailie Warren) – <i>to note</i>	F
9. Curriculum and Quality Monitoring Report (FE, Apprenticeships and HE) (Alison Maynard) – <i>for review and comment</i>	G
10. Governance Matters – <i>for approval</i> <ul style="list-style-type: none">10.1 Appointment of Vice Chair10.2 Appointment of Student Governors	H1 H2
11. Financial and other matters (Paul Bradley) <ul style="list-style-type: none">11.1 Financial Monitoring to 31 March 2025 – <i>to note</i>	I1

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| 11.2 Financial Monitoring – Westfirst Limited to 31 March 2025 – <i>to note</i> | I2* |
| 11.3 Capital Projects Update – <i>to note</i> | I3 |
| 12. Annual Review of Safeguarding and Prevent (incorporating Annual Training Refresher) (Karl Fairley / Andy Stephenson) - <i>to note</i> | J |
| 13. Update from Careers Education and Guidance Governor | K |
| 14. Sub-contracting arrangements/fees policy 2025/26 (Colleen Peters) – <i>for approval</i> | L* |
| 15. Skills and Employer Engagement Update (Colleen Peters) – <i>to note</i> | Verbal |
| 16. Strategic Monitoring - 2024/25 Strategic KPI update – <i>for review and comment</i> | |
| 16.1 Corporate Services (Karl Fairley) | M1 |
| 16.2 Education & Training, Apprenticeships and Higher Education (Alison Maynard/Peter Morrison) | M2 |
| 17. Chair' Use of Delegated Authority – <i>to note</i> | N |
| 18. Any other urgent business (communicated to the Head of Governance & Corporation Secretary in advance of the meeting) | |
| 19. Date of next meeting: 3 July 2025 | |
| 20. Meeting Evaluation: https://forms.cloud.microsoft/e/eard8RhQe2 | |

Diary dates:

- 8 July 2025 – Graduation

Starred items or papers: members will be asked if they wish to discuss any starred items or papers following the Chair's introduction and the apologies for absence. If there is no request to discuss these items or papers, they will be considered agreed.

Information security: please review your papers online through your NCD Office 365 account. You may return any hard copies from previous meetings to College for shredding.

Corporation members' area: [Governance & Corporation - Home \(sharepoint.com\)](#) please follow this link to the members' area on the website where you will find copies of Board/Committee papers, governance documents, training materials and other recommended reading.

Governor networking form: A new feedback form has been created to enable Governors to feedback on any networking activity or professional contacts made that would be useful for the College senior team to follow up. Please use the following link to access the form: [Governor Networking Feedback \(office.com\)](#)

Corporation Members

Stephen King (Chair)
Andy Broadbent
Emily Baxter
Davey Benson
Allen Eccles
Ben Fisher
Helen Golightly
Mark Gomersall
Jonathan Hamill
Rhiannon Hiles
Ross Markwell
Kathryn McCloghrie
Beatrix Murray English
Chris Patterson
Philip Pollard
Suzanne Slater
Hailie Warren

Attendees

Karl Fairley (Deputy Chief Executive)
Alison Maynard (Deputy Principal)
Paul Bradley (Chief Finance Officer)
Colleen Peters (Vice Principal)
Andy Stephenson (Vice Principal)
Adele Dowson (Vice Principal)
Peter Morrison (Vice Principal)
Rob Grainey (Vice Principal)
Caroline Winter (Head of Governance
and Corporation Secretary)