



Corporation Meeting

**Thursday 27 March 2025 at 4pm
Boardroom (GR3.26)**

Agenda

	Paper
Declaration of Interests - Members are reminded to declare their interests in any item of business to be discussed at the meeting.	
1. Chair's introduction, apologies and starred items	
2. Minutes of the Corporation meeting held on 12 December 2024	A1 & A2
3. Matters arising not appearing elsewhere on the agenda	
4. Principal's Report (Andy Broadbent) – <i>for discussion</i>	B
5. Receipt of Committee minutes and verbal reports from chairs: <ul style="list-style-type: none">• Search and Governance Committee – 27 January, 18 February and 10 March 2025• Finance and Resources Committee - 12 February 2025• Remuneration Committee – 10 March 2025• Audit and Risk Committee – 17 March 2025• Education Quality Curriculum and Students Committee – 20 March 2025	C
6. Accountability Agreement – Update (Alison Maynard) – <i>to note</i>	D
7. Academy Sponsorship – Principal Sponsor Role (Caroline Winter/Karl Fairley) – <i>to note</i>	E*
8. Financial and other matters	
8.1 Financial Monitoring to 31 January 2025 (Paul Bradley) – <i>to note</i>	F1
8.2 Financial Monitoring – Westfirst Limited to 31 January 2025 (Paul Bradley) – <i>to note</i>	F2*
8.3 Annual Update on External Funding Projects (Colleen Peters) – <i>to note</i>	F3
8.4 Capital Projects Update (Paul Bradley) – <i>to note</i>	F4

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| 8.5 Financial Regulations and Procedures – recommendation from Finance and Resources Committee (Paul Bradley) – <i>for approval</i> | F5* |
| 8.6 External Audit Provision – recommendation from Audit and Risk Committee (Paul Bradley) – <i>for approval</i> | F6* |
| 8.7 Strategic Risk Register (Paul Bradley) – <i>to note</i> | F7* |
| 9. Curriculum and Quality Monitoring Report (FE, Apprenticeships and HE) (Alison Maynard) – <i>for review and comment</i> | G |
| 10. Unsupervised Offsite Curriculum Activities Policy (Karl Fairley) – <i>for approval</i> | H |
| 11. Contractual Changes – recommendation from Finance and Resources Committee and Remuneration Committee (Karl Fairley) – <i>for approval</i> | I |
| 12. Governance Matters – recommendations from Search and Governance Committee – <i>for approval</i> | |
| 12.1 Appointment of Corporation Members | J1 |
| 12.2 Reappointment of Corporation Member | J2 |
| 12.3 Committee Composition | J3* |
| 12.4 Governors’ Additional Responsibilities (Safeguarding) | J4* |
| 13. Link Governor Updates - <i>to note</i> | |
| 13.1 Safeguarding Governor | K1 |
| 13.2 Careers Education and Guidance Governor | K2 |
| 13.3 SEND Governor | K3 |
| 14. Annual Information Management and Governance Report (Karl Fairley) – <i>to note</i> | L* |
| 15. Students’ Union Report (Hailie Warren) – <i>for review and comment</i> | M |
| 16. Strategic Monitoring - 2024/25 Strategic KPI update – <i>for review and comment</i> | |
| 16.1 Corporate Services (Karl Fairley) | N1 |
| 16.2 Education & Training, Apprenticeships and Higher Education (Alison Maynard/Peter Morrison) | N2 |
| 17. Written Resolutions passed since the last Corporation meeting – <i>to note</i> | O* |
| 18. Use of the College Seal | P* |
| 19. Any other urgent business (communicated to the Head of Governance & Corporation Secretary in advance of the meeting) | |
| 20. Date of next meeting: 22 May 2025 | |
| 21. Meeting Evaluation: https://forms.office.com/e/rG26GAs217 | |

Diary dates:

- 7 May 2025 - Strategic Review
- 8 July 2025 – Graduation

Starred items or papers: members will be asked if they wish to discuss any starred items or papers following the Chair's introduction and the apologies for absence. If there is no request to discuss these items or papers, they will be considered agreed.

Information security: please review your papers online through your NCD Office 365 account. You may return any hard copies from previous meetings to College for shredding.

Corporation members' area: [Governance & Corporation - Home \(sharepoint.com\)](#) please follow this link to the members' area on the website where you will find copies of Board/Committee papers, governance documents, training materials and other recommended reading.

Governor networking form: A new feedback form has been created to enable Governors to feedback on any networking activity or professional contacts made that would be useful for the College senior team to follow up. Please use the following link to access the form: [Governor Networking Feedback \(office.com\)](#)

Corporation Members

Stephen King (Chair)
Andy Broadbent
Emily Baxter
Davey Benson
Allen Eccles
Ben Fisher
Mark Gomersall
Jonathan Hamill
Rhiannon Hiles
Kathryn McCloghrie
Beatrix Murray English
Chris Patterson
Philip Pollard
Suzanne Slater
Hailie Warren

Attendees

Karl Fairley (Deputy Chief Executive)
Alison Maynard (Deputy Principal)
Paul Bradley (Chief Finance Officer)
Colleen Peters (Vice Principal)
Andy Stephenson (Vice Principal)
Adele Dowson (Vice Principal)
Peter Morrison (Vice Principal)
Rob Grainey (Vice Principal)
Caroline Winter (Head of Governance
and Corporation Secretary)