



Corporation Meeting

Thursday 3 July 2025 at 4pm
Boardroom (GR3.26)

Agenda

| | Paper |
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| Declaration of Interests - Members are reminded to declare their interests in any item of business to be discussed at the meeting. | |
| 1. Chair's introduction, apologies and starred items | |
| 2. Minutes of the Corporation meeting held on 22 May 2025 | A1 & A2 |
| 3. Matters arising not appearing elsewhere on the agenda | |
| 4. Principal's Report (Andy Broadbent) – <i>for discussion</i> | Verbal |
| 5. Receipt of Committee minutes and verbal reports from chairs: | |
| • Search & Governance Committee – 9 June 2025 | C1 |
| • Audit & Risk Committee – 16 June 2025 | C2 & C3 |
| • Finance and Resources Committee – 18 June 2025 | C4 & C5 |
| • Education Quality Curriculum and Students Committee – 19 June 2025 | |
| 6. Internal Audit Plan 2025/26 – recommendation from Audit Committee (Allen Eccles) - <i>for approval</i> | D |
| 7. Financial and other matters | |
| 7.1 Financial Monitoring to 31 May 2025 (Paul Bradley) – <i>to note</i> | E1 |
| 7.2 Financial Monitoring – Westfirst Limited to 31 May 2025 (Paul Bradley) – <i>to note</i> | E2* |
| 7.3 Cost of Living Pay Award – recommendation from Finance and Resources Committee – <i>for approval</i> | E3 |
| 7.4 Capital Projects Update – <i>to note</i> | E4* |
| 7.5 Budget for 2025/26 and Indicative Budget 2026/27 – recommendation from Finance & Resources Committee – <i>for approval</i> | E5 |
| 7.6 Medium Term Financial Plan 2025/26 to 2029/30 – recommendation from Finance & Resources Committee – <i>for approval</i> | E6 |
| 7.7 Construction Centre of Excellence – Learning Space 2 – Business Case – <i>for approval</i> | E7 |
| 7.8 Lease Renewal – Low Carrs – <i>for approval</i> | E8* |

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| 8. | Annual Review of Single Equality Scheme and Action Plan (Karl Fairley) – <i>for approval</i> | Deferred |
| 9. | Curriculum and Quality Monitoring Reports (FE, Apprenticeships and HE) (Alison Maynard) – <i>to note</i> | G* |
| 10. | FE and HE Quality Development Plan updates (Alison Maynard, Peter Morrison) – <i>to note</i> | H* |
| 11. | Governance Matters – <i>for approval</i> | |
| | 11.1 Appointment of Corporation Members | I1 |
| | 11.2 Review of Governor Role Description | I2* |
| | 11.3 Committee Composition | I3* |
| | 11.4 Committee meetings 2025/26 | I4 |
| | 11.5 Careers Education and Guidance Governor | I5 |
| 12. | Strategic Monitoring (Karl Fairley/Alison Maynard/Peter Morrison) | J* |
| | <ul style="list-style-type: none"> • 2024/25 Strategic KPI update – <i>to note</i> • 2025/26 Strategic KPIs – proposed KPIs and targets – <i>to note</i> | |
| 13. | Link Governor Updates - <i>to note</i> | Verbal |
| | 13.1 Safeguarding Governor | |
| | 13.2 Careers Education and Guidance Governor | |
| | 13.3 SEND Governor | |
| 14. | Corporation and Committee meeting dates and Schedules of Business 2025/26 – <i>for approval</i> | L* |
| 15. | Use of the Seal | M* |
| 16. | Any other urgent business (communicated to the Head of Governance & Corporation Secretary in advance of the meeting) | |
| 17. | Date of next meeting: TBC September 2025 | |
| 18. | Meeting Evaluation: https://forms.cloud.microsoft/e/w3QRb7d8Nj | |

Diary dates:

- 8 July 2025 – Graduation
- 29 August 2025 - Back to Business

Starred items or papers: members will be asked if they wish to discuss any starred items or papers following the Chair’s introduction and the apologies for absence. If there is no request to discuss these items or papers, they will be considered agreed.

Information security: please review your papers online through your NCD Office 365 account. You may return any hard copies from previous meetings to College for shredding.

Corporation members' area: [Governance & Corporation - Home \(sharepoint.com\)](#)

please follow this link to the members' area on the website where you will find copies of Board/Committee papers, governance documents, training materials and other recommended reading.

Governor networking form: A new feedback form has been created to enable Governors to feedback on any networking activity or professional contacts made that would be useful for the College senior team to follow up. Please use the following link to access the form: [Governor Networking Feedback \(office.com\)](#)

Corporation Members

Stephen King (Chair)
Andy Broadbent
Emily Baxter
Davey Benson
Allen Eccles
Matthew Gamsby
Hayley Farrell
Ben Fisher
Helen Golightly
Mark Gomersall
Jonathan Hamill
Rhiannon Hiles
Ross Markwell
Kathryn McCloghrie
Chris Patterson
Philip Pollard
Suzanne Slater

Attendees

Karl Fairley (Deputy Chief Executive)
Alison Maynard (Deputy Principal)
Paul Bradley (Chief Finance Officer)
Colleen Peters (Vice Principal)
Andy Stephenson (Vice Principal)
Adele Dowson (Vice Principal)
Peter Morrison (Vice Principal)
Rob Grainey (Vice Principal)
Caroline Winter (Head of Governance
and Corporation Secretary)