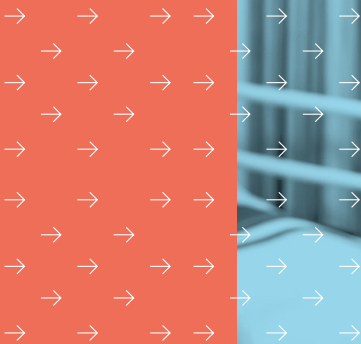


APPRENTICESHIPS MINI GUIDE

2024
2025



Work. Work. Work. Work. Work. Work.
Earn. Earn. Earn. Earn. Earn. Earn.
Learn. Learn. Learn. Learn. Learn. Learn.

DISCOVER APPRENTICESHIPS

Apprenticeships are an exciting option. With an apprenticeship you get to work in a real job role for an actual employer. You gain hands on experience working alongside skilled staff. You earn a wage and get paid holidays. And, on top of all that, you gain an industry standard qualification. If you know which sector you want to work in, an apprenticeship can be the perfect way to fast track your career.

KEY BENEFITS



Earn a wage



Achieve a qualification



Get work experience



Gain confidence



Avoid student debt



Enjoy hands on training



THE LOWDOWN

Who can do an apprenticeship?

Anyone in England aged 16 years old and above can apply for an apprenticeship.

What subjects do they cover?

There are currently over 700 different types of apprenticeships across more than 150 different industries.

What types of apprenticeship are there?

There are three types of apprenticeships:

- Intermediate Apprenticeship (Level 2)
- Advanced Apprenticeship (Level 3)
- Higher Apprenticeship (Levels 4, 5, 6 and 7)

How long do they last?

Apprenticeships can take one to four years to complete, depending on the level.

Will I get paid?

You will earn at least £5.28 (May 2023). Wages are higher for over 18s, over 21s and 23 plus some employers offer higher wages.

How many hours will I work?

You will work a minimum of 30 hours a week but no more than 40 hours.

How much time will I spend in the classroom?

At least a volume of your normal working hours, typically 6 hours per week must be spent on training. This might happen every week, every month or in a separate block of time. Training can be carried out at your place of work, at college or online.

How will I be assessed?

You'll be assessed during your time as an apprentice to make sure you're getting the knowledge and skills you need. At the end of your apprenticeship there is an end-point assessment to make sure you're fully competent in your chosen role.

What happens when my apprenticeship comes to an end?

You will have the experience, knowledge and skills to move straight into employment. Many apprentices are given a permanent job by their apprenticeship company.

You may have the chance to progress to a higher-level apprenticeship or you could choose to continue your studies at college or university.



OUR APPRENTICESHIPS OUR APPRENTICESHIPS OUR APPRENTICESHIPS

Apprenticeships

Accountancy

Level 2 Accounts / Finance Assistant
Level 3 Assistant Accountant

Beauty

Level 2 Beauty Therapist

Brickwork

Level 2 Bricklayer

Business

Level 2 Customer Service Practitioner
Level 3 Business Administrator

Carpentry & Joinery

Level 2 Carpentry & Joinery – Bench
Level 2 Carpentry & Joinery – Site
Level 2 Furniture Manufacturer
– Fitted Furniture Installation
Level 2 Furniture Manufacturer
– General Furniture Manufacturer
Level 2 Furniture Manufacturer – Wood Machining
Level 3 Advanced Carpentry & Joinery – Bench
Level 3 Advanced Carpentry & Joinery – Site

Computing & IT

Level 3 Digital Marketer
Level 3 Information Communication
Technology Technician
Level 3 Software Development Technician

Construction & Civil Engineering

Level 3 Civil Engineering Technician

Early Years & Education

Level 3 Early Years Educator
Level 3 Teaching Assistant

Electrical

Level 3 Installation Electrician /
Maintenance Electrician

Engineering

Level 3 Engineering Technician
Level 3 Engineering Technician
– Mechatronics Maintenance
Level 3 Machining Technician
Level 3 Maintenance and Operations
Engineering Technician

Fabrication & Welding

Level 2 Engineering Operative
Level 3 Metal Fabricator

Fire

Level 3 Community Safety Advisor
Level 3 Emergency Services Contact Handler
Level 3 Operational Firefighter

Hairdressing/Barbering

Level 2 Barbering
Level 2 Hair Professional

Health Education

Level 3 Dental Nurse
Level 3 Optical Assistant
Level 3 Senior Healthcare Support Worker

Hospitality & Catering

Level 2 Commis Chef
Level 2 Hospitality Team Member
Level 2 Production Chef

Housing

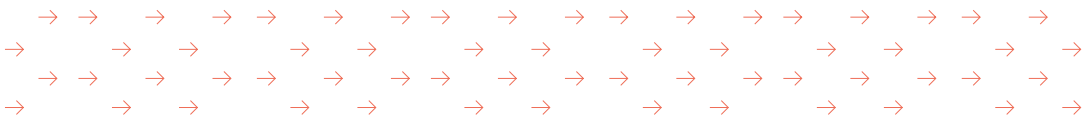
Level 3 Housing / Property Management

Human Resources

Level 3 Human Resources Support

Management

Level 3 Team Leader / Supervisor



OUR APPRENTICESHIPS OUR APPRENTICESHIPS OUR APPRENTICESHIPS

Continued

Motor Vehicle

Level 2 Autocare Technician
Level 3 Motor Vehicle Service and Maintenance
Technician (Light Vehicle)

Painting & Decorating

Level 2 Painter & Decorator

Plumbing & Heating

Level 3 Plumbing & Domestic Heating

Property Maintenance

Level 2 Property Maintenance Operative

Forget student loans and tuition fees, with a higher apprenticeship you can get a nationally recognised higher education qualification while earning a wage and learning job specific skills. You will also study in or have access to our dedicated University Centre when you're in college.

Accountancy

Level 4 Professional Accounting Taxation
Technician

Business, Management & Human Resources

Level 5 Human Resource Consultant / Partner
(CIPD)

Level 5 Operations / Departmental Manager
(CMI)

Level 6 Chartered Manager (CMI)

Level 7 Senior Leader (CMI)

Level 7 Senior People Professional (CIPD)

Computing

Level 4 Cyber Security Technologist

Level 4 Data Analyst

Level 4 Software Developer

Construction And Civil Engineering

Level 4 Civil Engineering Senior Technician

Level 4 Construction Design & Build Technician
– Architectural Technology

Level 4 Construction Design & Build Technician
– Construction Management

Level 4 Construction Quantity Surveying
Technician

Health & Education

Level 4 Oral Health Practitioner

Housing

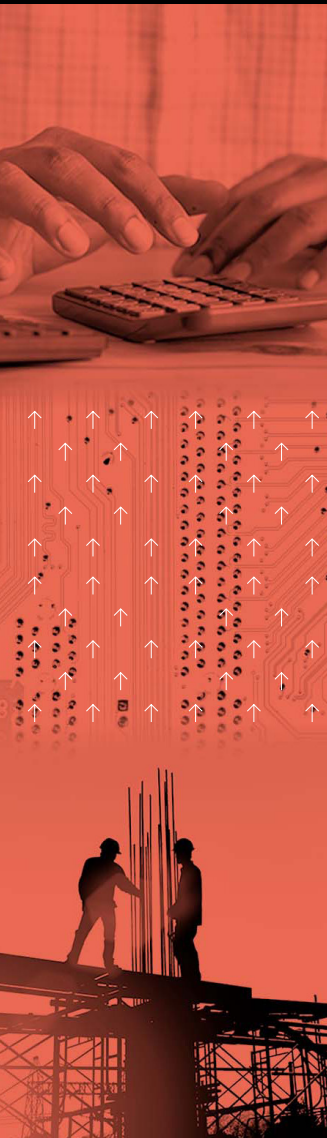
Level 4 Senior Apprenticeship
Housing / Property Management



YOUR FIRST CHOICE FOR APPRENTICESHIPS

The apprenticeship program at New College Durham is among the very best in the region.

HERE'S WHY.



Great choice

We work with over 400 employers, so our apprenticeships cover a wide range of job roles across a variety of business sectors and go from level two up to masters degree level.

A successful future

Our success rate for apprenticeships is consistently above the national average. In 20/21 92% of our apprentices progressed into work.

Support built around you

We're here as your support crew. You will have a dedicated apprenticeship liaison officer who will meet with your employer and make sure you are getting the best out of your apprenticeship. Our Advice Support Careers (ASC) team, Personal Learning Coaches and Learner Support team are also there for you whenever you need them.

First class teaching

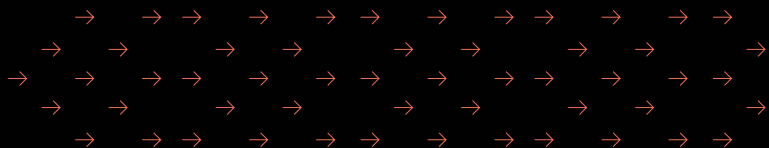
Our teaching staff aren't just expert teachers, they also have experience of working in industry.

Outstanding facilities

Like any other NCD student, you can make use of the great facilities on campus. Nail your assignments in our library and digital learning hub or make the most of your free time at our onsite coffee shops, gym, sports hall and restaurant.

Real learning environments

State of the art workshops. A hospital ward and dentist studio. A motor vehicle workshop. A commercial restaurant and a professional hair and beauty salon. You may be away from the workplace, but you will be learning in realistic working environments using the latest industry standard equipment.



NEXT STEPS

You've decided that an apprenticeship is the perfect route for you, so what's next?

Follow the arrows to see the steps you can take to bag that perfect apprenticeship.



Get started

Find an apprenticeship employer.



Check NCD

View our vacancies at newdur.ac.uk or get in touch with our apprenticeship team.



Web search

Search for vacancies using the apprenticeship website www.gov.uk/apply-apprenticeship.



College chat

You'll be invited to college to chat with our friendly apprenticeship team.



Apply

Apply to the employer and also apply to NCD.



Ask friends

Check job listing websites or ask family or friends if they know anyone looking for an apprentice.



Get the details

We'll talk you through the apprenticeship and you can ask us any questions.



Interview

If you are shortlisted for the vacancy, you will attend an interview with the employer.



No job? No problem!

We'll save you a place on a relevant course and you can switch to an apprenticeship when you find an employer.



Find out more

The apprenticeships section of our website has everything you need to know about the apprenticeships we offer. There are full courses listings, helpful videos, details on how to apply and top tips on preparing for an apprenticeship. Go to www.newcollegedurham.ac.uk/apprenticeships

You can also get in touch with our apprenticeships team who are happy to offer support and answer your questions.

Contact us

We are available Monday to Thursday from 8.30am to 5.00 pm and Friday 8.30am to 4.30pm to answer your questions.

MAIN COLLEGE

Tel: 0191 375 4000

APPRENTICESHIP TEAM

Tel: 0191 375 4000

email: apprenticeships@newdur.ac.uk

ADMISSIONS OFFICE

Tel: 0191 375 4210

email: admissions@newdur.ac.uk

ASC (ADVICE SUPPORT CAREERS)

Tel: 0191 375 4400

email: asc@newdur.ac.uk

Disclaimer

The information in this leaflet was correct at time of publication - May 2023.

New College Durham issues this information as a general guide to its policies and facilities and reserves the right to modify or alter, without prior notice, any of the contents herein or otherwise advertised.

The college regularly reviews its offer, and therefore courses, qualifications, facilities and fees may be subject to change.

Please contact the Careers Team on 0191 375 4400 or visit our website for the latest information.