



Further Education and Full Cost Course Tuition Fees and Refund Policy 2026/27

FURTHER EDUCATION (FE)

Age 16-18

If you are aged 16, 17 or 18 on 31 August of the year you start your course, are not enrolled at another educational institution, and have lived in the UK for the past three years, your course will be free.

Please note that some courses may have additional costs for materials or trips. Students are expected to cover these costs themselves, although financial support may be available for eligible learners through the College Bursary Support Fund bursarysupportfund@newdur.ac.uk.

Age 19+

If you are aged 19 or older on 31 August in the year you start your course, are not enrolled at another educational institution, and have been living in the UK for the past three years, you may be eligible for free tuition, depending on the level of the course and your individual circumstances. As the rules surrounding fee remission and funding eligibility can be complex we recommend contacting our Advice, Support and Careers Team (ASC) for guidance. Then can be reached on 0191 375 4400, email asc@newdur.ac.uk.

Student Finance

If you are aged 19 or over and need to pay course fees, you could apply for an Advanced Learner Loan from the Student Loans Company who can be contacted directly at www.gov.uk/advanced-learner-loan/how-to-apply or call 0300 100 0619.

If you are a non-UK national or have not been a UK resident for the last 3 years, fees may be payable, please contact asc@newdur.ac.uk

Any student being supported by an employer or sponsor must provide a letter of authorisation upon enrolment or sent via email to income@newdur.ac.uk

In cases of financial hardship, a recommendation for support may be made by a College Vice Principal. This will be considered by the Chief Finance Officer, who will review the circumstances and make the final decision on any discretionary assistance. All requests should be sent to income@newdur.ac.uk

Whilst we make every effort to ensure that all information relating to courses and fees is correct on the website, it is always advisable to call our ASC team to check the current situation with regards to fees and funding, email asc@newdur.ac.uk.

FURTHER EDUCATION (FE) PAYMENT TERMS

Students who do not comply with the payment policy will not be enrolled and cannot be guaranteed a place on their course.

Aged 19+

- Fees up to £200 must be paid in full at enrolment.
- Fees of £201 or more, a 20% deposit is required at enrolment, with the balance payable by instalments*

*Payment plans are typically spread over three months from the start of the course. For fees over £550, plans of up to six months may be available. Shorter courses may have shorter payment terms.

Students applying for an Advanced Learner Loan must sign a declaration at enrolment accepting responsibility for any fees not paid by the Student Loans Company.

Full cost course payment terms

- All fees under £500 must be paid upon enrolment in full or a sponsor/employment letter must be provided. (Instalments may apply for fees above £500)
- No fee remission is available for full cost courses.
- No refunds apply unless the College cancels the course.
- Fees are due and payable from the first day of the course / once you have attended.

Any non-payment/default of fees will result in the student being subject to the college's debt collection process. Please contact income@newdur.ac.uk to discuss payment related matters.

Apprenticeships

- Please contact the Apprenticeship Office for further details and fee information, email apprenticeships@newdur.ac.uk

International Students

- Please contact our International Office for further details and fee information. Email international@newdur.ac.uk
- or see <https://www.newcollegedurham.ac.uk/the-college/fees-and-funding/international-student-payment-information/>

Financial Support and Hardship

- Students attending New College Durham Campus experiencing financial difficulty may apply for financial support through the College.
- Information on available support, eligibility criteria and how to apply can be obtained from the Advice, Support and Careers (ASC) Team, email asc@newdur.ac.uk
- Applications will be considered on a case-by-case basis

*Any rejected Instalment collections are subject to a £15 administration fee.

FURTHER EDUCATION WITHDRAWAL AND REFUND POLICY

If you decide to leave your course, you must tell the College as soon as possible. You should do this by informing the curriculum staff for your programme in writing or email.

Your withdrawal date will normally be recorded as your last date of engagement with the course. "Engagement" means the last date you attended classes, submitted work, accessed online learning, or took part in any planned learning activity.

If you stop attending but do not formally withdraw, you may still be liable for outstanding tuition fees.

Refunds and Fee Liability

Withdrawals Within the First Three Weeks

If you withdraw within 20 calendar days of your course start date, you may receive a full refund of tuition fees. No refunds apply to full cost courses

Withdrawals After the Third Week

If you withdraw after 20 calendar days of your course start date, you will not normally be eligible for a refund.

Tuition fees remain payable even if:

- you have not yet paid your fees in full; or
- you have not secured funding before withdrawing from your course.
- you are enrolled on a full-cost course and have attended at least one lesson/session.

Any approved refund will be returned to the original payment method within 14 days of the refund being authorised.

If you experience exceptional financial hardship, you may request that your circumstances are reviewed.

A recommendation for support may be made by a College Vice Principal and considered by the Chief Finance Officer, who will make the final decision on any discretionary assistance. Please email income@newdur.ac.uk

Apprenticeships

For apprenticeship withdrawals or refund arrangements, please refer to your apprenticeship agreement or contact the College at apprenticeships@newdur.ac.uk.

Course Cancellation by the College

If the College cancels your course, you will receive a full refund of any tuition fees you have paid.