

19+ FE Bursary Application Form 2025/2026

Date received office use only.

The fund is in place to ensure the College:

- Assess actual financial support and distributes limited funds effectively to students with the greatest financial need based on national guidelines and funding received by the College.
- Is in place to support students to engage, participate and remain in education.

The following support is available and must be related to programme of study;

- Kit, equipment, and uniform
- Travel refunds
- Specialist books/journals related to programme of study
- Contribution of costs towards course-related visits and trips
- Stationery

There is no automatic entitlement to bursary, travel or childcare support. Support is only provided to those students with greatest financial need and while funds are available, early application is encouraged.

Eligibility Criteria

- Be aged 19 and over on 31st August 2025.
- Enrolled on a further education for 2025/26 before an application can be submitted for processing.
- Who have an attendance of at least 90% and be up to date with all coursework/assignments.
- Students studying part-time may only be eligible for travel only support.
- Students with Asylum Seeker status are only eligible for travel refund (on production of bus tickets) and meal support whilst in college.
- Applications that are incomplete or missing household evidence will not be accepted. All requested evidence must be submitted no later than Friday 17th October 2025, failure to do so may result in support being withdrawn.
- Applications are assessed on household income; therefore, you must have a gross household income of less than £32,000 in the previous tax year 2024/25 to be eligible.

By returning this form you are confirming the information provided, is correct, true, and accurate to the best of your knowledge. If it is suspected applications contain false, incomplete, misleading or inaccurate information these will be further explored. Bursary support may be withdrawn, the College can reclaim some or all financial support you have received, the application will be suspended, and disciplinary action could be taken.

To note

- Students can apply for support at any point in the academic year 2025/26.
- You may have to declare you are receiving support from college if receiving any benefits.
- Support is allocated based on gross annual household income, households with lower incomes will receive greater support based on the following tiers.

Tier 1 £16,190 or less

Tier 2 £16,191 to £25,999

Tier 3

£26,000 to £32,000

Travel - Students who live at least 2 miles from college may qualify for a travel refund upon production of a valid public transport receipt (checked against timetable and attendance). Tickets must be submitted no more than 2 weeks after the travel has taken place, Access Fund can refuse refunds for tickets submitted for longer periods of time. Support is provided up to the value of an academic year bus pass, bus passes are not provided for students 19+.

Access Fund Office must be notified of any change of circumstance or course which may impact on your eligibility for support.

19 Plus Scheme 2025/26

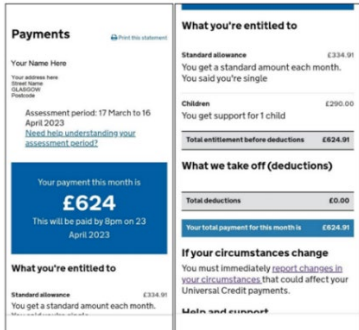
The data you have provided on this form will be used to process your application and we will hold it in our systems until 6 years after you finish your course to ensure we have adequate records to deal with enquiries and complaints. We will decide based on your household income and the data you provide will not be passed to any other third party without your consent, except when the College is required to do so by law. For further information on how the College manages your information please see the [Privacy Notices](#) page on our website.

Evidence required to check for eligibility.

Please note; if you live with parents or a partner, their income and any benefits received will be included in the assessment. If you live independently, we need evidence of your income and any benefits you receive. Household income is defined as the total gross taxable income for the entire household, including taxable benefits.

Salary - Employed	A copy of your P60 (April 25) or last 3 consecutive months' pay slips
Self-Employed	Latest documentation from Accountant or Self-Assessment showing gross earnings
Pension	Provide the latest pension statement/P60

Other forms of household evidence that will be accepted:

Universal Credit	Submit 3 consecutive monthly statements clearly showing the claimant's name, address, and sections showing entitlements and deductions all pages. See example below.	
		
Income Support	Latest Award letter, no more than 12 months old. All Pages	
Income-based Job Seekers' Allowance	Latest Award letter, no more than 12 months old. All Pages	
Income-related Employment and Support Allowance	Latest Award letter, no more than 12 months old. All Pages	
Support under part VI of the immigration and Asylum Act 1999	Evidence of provided support ARC Card	
Child Tax Credit	Final Tax Credit Award Notice 2024/25 must be dated after April 2025. All pages must be included. Note: Provisional forms cannot be accepted.	
Guaranteed element of Pension Credit	Please provide the latest award letter, which should be no more than 12 months old. All pages.	

You are not eligible for support if you are:

- Aged 19 or over who has an EHCP. (Please complete a 16 -18 Bursary Application form)
- 19 years old and continuing your second year in the program. (Please complete a 16-18 Bursary Application form)
- Studying an Apprenticeship. (Contact the Apprenticeship Team)
- Studying a Higher Education (Degree) course. (Please complete the Higher Education Bursary Application form)

For further guidance/assistance please contact the Access Fund Team

0191 375 4218	Email: access.fund@newdur.ac.uk	Office: East Mall - Orange 0.28
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PLEASE COMPLETE THIS FORM FULLY

Student Information.

First name:		Surname:	
House number:		Street:	
Town:		Postcode:	
Contact number:		Email address:	
Student Number:		Date of Birth:	
Are you?	New Student Y/N	Returning to study Y/N	Asylum Seeker Y/N
Are you studying Full or Part-time.	Full time		Part time
Course Title:			

Please indicate the support you may need to engage in your studies.

Travel Refund (if you live 2 miles or more from college).		Kit, equipment, and uniform	
Stationery and specialist books for the course of study		Other, please state.	
Contribution of costs to engage in visits/trips			

Student Bank Details to enable travel refunds

Name on account:			
Sort Code:		Account No:	

Student Declaration:

By signing this form, you acknowledge and accept the terms and conditions outlined in the Further Education Access Fund Policy 2025/26, along with the accompanying documentation.

Student Signature: _____ **Date:** _____

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Date assessed	Household income	Evidence presented	College meal	Refund Y/N

19 Plus Scheme 2025/26

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