

# 19+ FE Bursary Application Form 2026/2027

The fund is in place to ensure the College:

- Assess actual financial support and distributes limited funds effectively to students with the greatest financial need based on national guidelines and funding received by the College.
- Is in place to support students to engage, participate and remain in education.

## Meals are not supported from bursary funding.

The following support is available and must be related to programme of study.

- Contribution of costs towards Kit, equipment, and uniform
- Contribution of costs towards Travel refunds
- Contribution of costs towards Specialist books/journals related to programme of study
- Contribution of costs towards course-related visits and trips
- Contribution of costs towards Stationery

***There is no automatic entitlement to bursary, travel or childcare support. Support is only provided to those students with greatest financial need and while funds are available, early application is encouraged.***

## Eligibility Criteria

- Be aged 19 and over on 31<sup>st</sup> August 2026.
- Enrolled on a further education for 2026/27 before an application can be submitted for processing.
- Who have an attendance of at least 90% and be up to date with all coursework/assignments.
- Students studying part-time may only be eligible for travel only support.
- Students with Asylum Seeker status are only eligible for travel refund (on production of bus tickets) and meal support whilst in college.
- Applications that are incomplete or missing household evidence will not be accepted. All requested evidence must be submitted no later than Friday 16th October 2026, failure to do so may result in support being withdrawn.
- Applications are assessed on household income; therefore, you must have a gross household income of less than £32,000 in the previous tax year 2025/26 to be eligible.

## You are not eligible for support if you are:

- Aged 19 or over who has an EHCP. (Please complete a 16 -18 Bursary Application form)
- 19 years old and continuing your second year in the program. (Please complete a 16-18 Bursary Application form)
- Studying an Apprenticeship. (Contact the Apprenticeship Team)
- Studying a Higher Education (Degree) course. (Please complete the Higher Education Bursary Application form)

By returning this form you are confirming the information provided, is correct, true, and accurate to the best of your knowledge. If it is suspected applications contain false, incomplete, misleading or inaccurate information these will be further explored. Bursary support may be withdrawn, the College can reclaim some or all financial support you have received, the application will be suspended, and disciplinary action could be taken.

## To note

- Students can apply for support at any point in the academic year 2026/27.
- You may have to declare you are receiving support from college if receiving any benefits.
- Support is allocated based on gross annual household income, households with lower incomes will receive greater support based on the following tiers.

**Tier 1** £16,190 or less

**Tier 2** £16,191 to £25,999

**Tier 3** £26,000 to £32,000

## Travel

Students who live at least 2 miles from college may qualify for a travel refund upon production of a valid public transport receipt (checked against timetable and attendance). Tickets must be submitted no more than 2 weeks after the travel has taken place, Bursary Support Fund can refuse refunds for tickets submitted.

*Bursary Support Fund Office must be notified of any change of circumstance or course which may impact on your eligibility for Support.*

**For further guidance/assistance please contact Bursary Support Fund Team**

0191 375 4218

Email: [Bursarysupportfund@newdur.ac.uk](mailto:Bursarysupportfund@newdur.ac.uk)

Office: East Mall - Orange 0.28

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## Evidence required to check for eligibility.

Date received office use only.



Please note; if you live with parents or a partner, their income and any benefits received will be included in the assessment. If you live independently, we need evidence of your income and any benefits you receive. Household income is defined as the total gross taxable income for the entire household, including taxable benefits.

Household evidence that will be accepted:

<p>Universal Credit</p>	<p>Please download the last three consecutive monthly statements that clearly show the claimant's name, address, and the sections detailing entitlements and deductions. <b>All Pages, see below example 1.</b></p> <p><b>Example 1</b></p> <p>To do this</p> <ul style="list-style-type: none"> <li>• Log into your UC account and go to Payment screen</li> <li>• Select the month you wish to view</li> <li>• Click – Print This Statement</li> <li>• Once you click Print This Statement, a window will pop up</li> <li>• Use the Download Button  and select a location for the download to be sent. The statement will then save as a PDF document which you can then attach to an email</li> </ul> <p>If you cannot navigate this please take screen shots and save as photos which you can then attach to an email</p> <p><i>Example 2 - Mobile Phone:</i></p>
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<b>If the household does not receive any Universal Credit the following evidence is accepted. Submit all of the following evidence which applies.</b>	
Job Seekers Allowance	Latest Award letter, no more than 12 months old. <b>All Pages</b>
Income-related Employment and Support Allowance	Latest Award letter, no more than 12 months old. <b>All Pages</b>
Support under part VI of the immigration and Asylum Act 1999	Evidence of provided support ARC Card
Guaranteed element of Pension Credit	Please provide the latest award letter, which should be no more than 12 months old. <b>All pages.</b>
Salary - Employed	A copy of your P60 (April 26) or your March 2026 Payslip or the last 3 consecutive months' pay slips
Self-Employed	Latest documentation from Accountant or Self-Assessment showing gross earnings
Pension	Provide the latest pension statement/P60

### 19 Plus Scheme 2026/27

The data you have provided on this form will be used to process your application and we will hold it in our systems until 6 years after you finish your course to ensure we have adequate records to deal with enquiries and complaints. We will decide based on your household income and the data you provide will not be passed to any other third party without your consent, except when the College is required to do so by law. For further information on how the College manages your information please see the [Privacy Notices](#) page on our website. Please note due to funding being received from Government or Local Authority you are consenting that we are able to share personal information including financial information if requested to prove that you are eligible for support.

**PLEASE COMPLETE THIS FORM FULLY**

**A. Student Information.**

First name:		Surname:	
House number:		Street:	
Town:		Postcode:	
Contact number:		Email address:	
Student Number:		Date of Birth:	
Are you New Student	Y/N	Returning to study Y/N	Asylum Seeker Y/N
Are you studying Full or Part-time.	Full time		Part time
Course Title:			

**B. Please indicate the support you may need to engage in your studies.**

Contribution of costs towards Travel Refund (if you live 2 miles or more from college).		Contribution of costs towards Kit, equipment, and uniform	
Contribution of costs towards Stationery and specialist books for the course of study		Other, please state.	
Contribution of costs to engage in visits/trips			

**C. Student Bank Details to enable travel refunds.**

Bank Name		Account Holder Name	
Sort Code:		Account No:	

**D. Student Declaration:**

By signing this form, you acknowledge and accept the terms and conditions outlined in the Further Education Bursary Support Fund Policy 2026/27, along with the accompanying documentation.

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Bursary Support Fund Office use only**

Date assessed	Household income	Evidence presented	Travel Refund